



**MINISTRY OF JUSTICE AND HUMAN RIGHTS  
OF REPUBLIC OF INDONESIA**

**GUIDELINES**

**GRANTING OF VISA AND IMMIGRATION STAY PERMIT  
IN CORONA VIRUS DISEASE 2019 (COVID-19) ERADICATION AND  
THE NATIONAL ECONOMIC RECOVERY  
NUMBER: IMI-0196.GR.01.01 YEAR 2021**

**CHAPTER I**

**INTRODUCTION**

**1. Background**

In the context of handling Corona Virus Disease 2019 (COVID-19) and National Economic Recovery and as a follow-up to the Regulation of the Minister of Law and Human Rights Number 34 of 2021 concerning the Granting of Immigration Visas and Residence Permits in the Period of Handling the Spread of Corona Virus Disease 2019 and National Economic Recovery , it is necessary to issue Guidelines on the Granting of Immigration Visas and

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## Residence Permits in the Period of Handling the Spread of Corona Virus Disease 2019 (COVID-19) and National Economic Recovery.

### 2. Purpose and objectives

#### a. Meaning

The purpose of the issuance of this guideline is the implementation of the application of health protocols in granting Visas and Immigration Stay Permits during the COVID-19 Handling and National Economic Recovery.

#### b. Objective

The purpose of this circular is to improve health protocols to prevent an increase in the transmission of COVID-19 in the Indonesian Territory.

### 3. Scope

The scope of this guideline is to optimize the immigration function in supporting the government's efforts to prevent an increase in the spread of COVID-19 in the Indonesian Territory which includes:

- a. Preliminary;
- b. Granting of Visas;
- c. Granting of New Residence Permits Through Visa Applications;
- d. Extension of ITAS/ITAP and/or Re-Entry Permit (IMK) for Foreigners Still Abroad;
- e. Immigration Checks at Immigration Checkpoints; and
- f. Immigration Control.

### 4. Definition

- a. Immigration is a matter of traffic of people entering or leaving the Indonesian Territory and its supervision in order to maintain the upholding of state sovereignty.
- b. Foreigner is a person who is not an Indonesian citizen.
- c. Visa of the Republic of Indonesia, hereinafter referred to as Visa, is a written statement, either manually or electronically, given by an authorized official to travel to the Indonesian Territory and becomes the basis for granting a Stay Permit.
- d. Stay Permit is a permit granted to a Foreigner by an Immigration Officer or foreign service official either manually or electronically to be in the Indonesian Territory.
- e. Guarantor is an individual or corporation who is responsible for the presence and activities of Foreigners while in the Indonesian Territory.
- f. Immigration Checkpoints are checkpoints at seaports, airports, cross-border posts, or other places as places of entry and exit from the Indonesian Territory.
- g. *Corona Virus Disease 2019* hereinafter referred to as COVID-19 is an infectious disease caused by Severe Acute Respiratory Syndrome Coronavirus 2 (SARSCoV-2).
- h. *Reverse Transcriptase-Polymerase Chain Reaction* hereinafter abbreviated as RT-PCR is a laboratory examination to detect the presence of the genetic material of the COVID-19 virus.

## CHAPTER II

### GIVING VISA

1. The application for a Visit Visa or Limited Stay Visa is submitted by the Guarantor to the Director General of Immigration based on the type of activity of the Foreigner in accordance with the provisions of the legislation.
2. The application for a Visit Visa is submitted in compliance with the provisions as referred to in Article 90 of Government Regulation Number 48 of 2021 concerning the Third Amendment to Government Regulation Number 31 of 2013 concerning Implementing Regulations of Law Number 6 of 2011 concerning Immigration.
3. The application for a Limited Stay Visa is submitted by fulfilling the provisions as referred to in Article 103 of Government Regulation Number 48 of 2021.
4. In addition to meeting the provisions as referred to in numbers 2 and 3, the application for a Visit Visa and Limited Stay Visa must also attach:
  - a. evidence of having received the full dose of COVID-19 vaccine;
  - b. statement letter willing to comply with all applicable health protocols in Indonesia; and
  - c. proof of ownership of health insurance or travel insurance that includes health financing, and/or a statement letter willing to pay independently if affected by COVID-19 while in Indonesia.
5. In the event that an application for a Limited Stay Visa in the context of work is submitted for a Foreigner who will work on a National Strategic Project or a National Vital Object, in addition to attaching the requirements as referred to

in number 3 and number 4, the application must also attach a recommendation from the ministry that organizes coordination, synchronization , and controlling the affairs of the ministry in the administration of government in the maritime and investment fields.

6. Applications for a Visit Visa for 1 (one) trip can also be submitted to the Immigration Officer or Foreign Service Officer appointed at the Representative of the Republic of Indonesia Abroad.
7. The Visa application as referred to in number 6 is submitted for the following types of activities:
  - a. government duties in the context of the Meeting related to the Indonesian Presidency in the G20 or the 144th International Inter-Parliamentary Union (IPU) Session;
  - b. humanitarian reasons such as visiting or accompanying a sick or deceased parent or sibling; and
  - c. medical needs.
8. The Visa application as referred to in number 6 is carried out by fulfilling the provisions as referred to in Article 90 of Government Regulation Number 48 of 2021 and attaching:
  - a. proof of reason for Visa application;
  - b. evidence of having received the full dose of COVID-19 vaccine;
  - c. statement letter willing to comply with all applicable health protocols in Indonesia; and
  - d. proof of ownership of health insurance/travel insurance which includes

health financing, and/or a statement letter willing to pay independently if affected by COVID-19 while in Indonesia.

9. The granting of a Visa as referred to in number 6 must be reported at the first opportunity to the Director General of Immigration up to the Director of Immigration Traffic.
10. Evidence of having living expenses for himself and/or his family while in the Indonesian Territory attached to the application as referred to in Article 90 and Article 103 of Government Regulation Number 48 of 2021 is in the form of a checking account, savings book, or time deposit for the last 3 (three) months belonging to Foreigner concerned or Guarantor with an amount of at least USD 2000 (two thousand US dollars) or equivalent.
11. Foreigners holding Visit Visa and Limited Stay Visa issued from April 22, 2021 to July 18, 2021 and have not been used can enter the Indonesian Territory through certain Immigration Checkpoints.
12. Foreigners as referred to in number 11 can enter the Indonesian Territory until October 15, 2021.
13. The Immigration Management Information System automatically sends Visas to Foreigners as referred to in number 11 and their Guarantor via email registered at the time of Visa application within a maximum of 3 (three) working days.

### CHAPTER III

#### GRANTING OF NEW STAY PERMIT THROUGH VISA APPLICATION

1. Foreigners holding Visit Stay Permits, Limited Stay Permits or Permanent Stay Permits residing in the Territory of Indonesia and whose Stay Permit cannot be extended in accordance with the provisions of laws and regulations and have not been able to return to their home country may be granted a new Stay Permit by applying for a Visit Visa or Limited residence visa.
2. The application for a new Stay Permit through a Visit Visa application as referred to in number 1 is carried out by fulfilling the requirements as referred to in Article 90 of Government Regulation Number 48 of 2021.
3. The application for a new Stay Permit through an application for a Limited Stay Visa as referred to in number 1 is carried out by fulfilling the requirements as referred to in Article 103 of Government Regulation Number 48 of 2021.
4. In addition to meeting the provisions as referred to in numbers 2 and 3, the application for a Visit Visa and Limited Stay Visa must also attach:
  - a. Statement letter willing to comply with all applicable health protocols in Indonesia;
  - b. Proof of ownership of health insurance/travel insurance which includes health financing, and/or a statement letter willing to pay independently if affected by COVID-19 while in Indonesia; and
  - c. The latest proof of Stay Permit for Visit Stay Permit holders or return of Immigration Documents (Exit Permit Only / EPO) for Limited Stay Permit holders.
5. Evidence of having living expenses for himself and/or his family while in the

Indonesian Territory attached to the application as referred to in Article 90 and Article 103 of Government Regulation Number 48 of 2021 is in the form of a checking account, savings book, or time deposit for the last 3 (three) months belonging to Foreigner concerned or Guarantor with an amount of at least USD 2000 (two thousand US dollars) or equivalent.

6. Foreigners as referred to in number 1 who will apply for a Visit Visa or Limited Stay Visa are required to carry out the procedure for returning Immigration Documents (Exit Permit Only/EPO) to the Immigration Office.
7. The application for a new Stay Permit through a Visa application as referred to in number 1 must be made before the Stay Permit expires, in the event that the Foreigner overstays for less than 60 (sixty) days must complete the payment of expenses at the time of extension of the Immigration Stay Permit at the Immigration Office or upon exit. Indonesian territory at the Immigration Checkpoint.
8. Foreigner as referred to in number 1 who already holds a Limited Stay Visa, may be granted a Limited Stay Permit after reporting no later than 7 (seven) days to the Immigration Office whose working area includes the residence of the Foreigner.
9. Foreigners as referred to in number 8 who report to the Immigration Office more than 7 (seven) days are subject to an overstay fee in accordance with the provisions of the legislation.
10. In the case of Foreigners:
  - a. *Overstay* more than 60 (sixty) days;
  - b. Subject to Immigration Administrative Actions in the form of Deportation;



and/or

c. Denied the granting or extension of the Stay Permit based on the provisions of the legislation, cannot be given a new Stay Permit and must leave the Indonesian Territory immediately.

#### CHAPTER IV

#### EXTENSION OF ITAS/ITAP AND/OR RE-ENTRY PERMIT (IMK) FOR FOREIGNERS WHO ARE STILL ABROAD

Extension of ITAS/ITAP and/or Re-Entry Permit (IMK) for Foreigners who are still abroad is given to Foreigners whose ITAS/ITAP and/or Re-Entry Permit (IMK) will expire through an application submitted by the Guarantor to the Immigration Office by fulfilling the following conditions:

- a. The guarantor attaches the requirements in accordance with the provisions of the legislation by attaching a photocopy of the passport and proof of exit from the Indonesian Territory;
- b. Complete the application without going through the biometric collection process with the approval of the Director General of Immigration; and
- c. Requires the Guarantor to report the arrival of the Foreigner to the Immigration Office no later than 30 (thirty) days from the date of the Entry Sign in order to carry out the ITAS/ITAP and/or IMK calibration.

## CHAPTER V

### IMMIGRATION CHECK AT THE IMMIGRATION CHECK POINT

1. Immigration checks at Immigration Checkpoints are carried out on Foreigners as referred to in Article 2 paragraph (2) Regulation of the Minister of Law and Human Rights Number 34 of 2021.
2. The immigration check as referred to in number 1 is carried out at certain Immigration Checkpoints as referred to in Article 2 paragraph (7) Regulation of the Minister of Law and Human Rights Number 34 of 2021.
3. In addition to being carried out on Foreigners as referred to in number 1, immigration checks at the Immigration Checkpoints are also carried out on:
  - a. Foreigner who holds a Visit Visa for 1 (one) trip for humanitarian reasons, government duties, and medical purposes;
  - b. Foreigner holding a valid Multiple Travel Visit Visa;
  - c. Foreigners as referred to in Chapter II number 11 of this guideline; and
  - d. Foreigners who hold Diplomatic Passports or Service Passports that are given free facilities of Diplomatic visa or free service visa.
4. The exemption from the obligation to bring COVID-19 negative RT-PCR results as referred to in Article 2 paragraph (5) of the Regulation of the Minister of Law and Human Rights Number 34 of 2021 also applies to foreigners who enter using foreign yachts entering the Indonesian Territory. .
5. Electronic visas ending in DN cannot be used to travel into the Indonesian

Territory.

6. Foreigners from certain countries with a high rate of spread of COVID-19 as referred to in Article 4 of the Regulation of the Minister of Law and Human Rights Number 34 of 2021 must be refused entry.
7. Foreigners who cannot show proof of valid COVID-19 negative RT-PCR results and proof of having received the full dose of COVID-19 vaccine must be refused entry based on the recommendation of the competent authority in the health sector.
8. The refusal to enter the Indonesian Territory is carried out in accordance with the provisions of the legislation.

## CHAPTER VI

### IMMIGRATION SUPERVISION

1. Foreigners who are proven to have violated public order in the implementation of health protocols may be subject to sanctions in accordance with the provisions of the legislation in the field of immigration.

2. The imposition of sanctions as referred to in number 1 is carried out after receiving a recommendation from the agency that carries out the handling of COVID-19.

## CHAPTER VII

### CLOSING

These guidelines are effective on the date of stipulation.

Jakarta, 17 September, 2021

Acting Officer DIRECTOR GENERAL OF  
IMMIGRATION,



Signed electronically by :



Ditandatangani secara elektronik oleh :

Prof. Dr. WIDODO EKATJAHJANA, SH, M.

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Copy:

1. Minister of Justice and Human Rights;
2. Deputy Minister of Justice and Human Rights;
3. Secretary General of the Ministry of Justice and Human Rights;

4. Inspector General of the Ministry of Justice and Human Rights;
5. Head of the Regional Office of the Ministry of Justice and Human Rights;
6. First Class Senior Officer at the Directorate General of Immigration;
7. Head of Immigration Offices throughout Indonesia;
8. Head of Immigration Detention Centers throughout Indonesia;
9. Archives -----